

MANATEE COUNTY FAMILY YMCA
JOB OPENINGS EFFECTIVE November 19, 2020
LAKWOOD RANCH BRANCH

(All Jobs are Part-Time unless otherwise noted)

Membership Sales Associate

The Membership & Sales Associates are responsible for contributing to the sales force sales goals; answering the telephone in a friendly & responsive manner; providing general information to customers & members; perform membership & program registrations accurately; conducting member tours as needed; manage the gate system to ensure authorization in the building is met (clear members & sign-in program participants); maintain & balance cash drawer during shift; open & close the branch as needed; implement new member sales orientation & engagement program; participate in marketing programs as requested by supervisor. Temperature check members before entering the building, maintain a neat & clean front lobby throughout the day. Current openings for Monday-Friday Mornings 5:30a-9:30a, or 9:30a-1:30p; Evenings 4p-8p and Saturday 8a-Noon.

- Must be 18 years of age.
- Possess good oral & written communication skills.
- Must be friendly & engaging to build professional relationship with members.
- Proficient with a computer & keyboard.
- Must be dependable, flexible, have a willingness to learn, organized, detail oriented & able to multi-task.
- Able to handle stressful situations in a positive manner.
- Demonstrates good moral character & will adhere to and promote the Y's mission & character development values.
- Must have current CPR/AED-Pro & First Aid certification or obtain within 30 days of hire.
- Must complete required Redwoods Risk Management online training & attend New Hire Orientation within 30 days of hire

HOW TO APPLY

If you do not have prior formal work experience, other life experience can be entered under the employment data. Have you done any volunteer work? Do you help with Bible classes at your church? How about school events or projects? As for references, you will want to use someone like your teacher, minister, social group leader and at least one family member.

All applicants must be able to pass background and drug screening.

Submit completed Y employment application (found on the Employment page of our web site) to the appropriate contact listed below. You may email, mail, or drop off your application. No phone calls please. If mailing, send your completed application and cover letter to:

Manatee YMCA – Lakewood Ranch
Attn: select from list below
5100 Lakewood Ranch Blvd.
Bradenton, FL 34211

Aquatics
Fitness and Wellness
Sports and Day Camp

Shawn Simmons
ssimmons@manateeymca.org

Kids Zone and Teens Zone

Rhiannon Blaney
rblaney@manateeymca.org

Membership

Terry Bissell
ltbissell@manateeymca.org