

**MANATEE COUNTY FAMILY YMCA**  
**JOB OPENINGS EFFECTIVE August 5, 2020**

**LAKWOOD RANCH BRANCH**

(All Jobs are Part-Time unless otherwise noted)

**Lifeguards**

Certified part-time lifeguards needed to cover a variety of shifts, Monday-Saturday. Must always be reliable & focused to ensure the safety of all participants in the aquatic environment. When not actively involved with surveillance, must perform pool cleaning duties. Maintain a professional appearance, follow dress code, arrive on time for your shift & follow Y policies & procedures. Must attend all required in-service trainings, meetings requested & trainings required to ensure certifications stay current. Available shifts are Mon-Fri 5:30a-9:30a; 9:30a-1:30p and Sat. 8a-11:30a.

- Must be at least 17 years of age with either YMCA, American Red Cross or ASHI Lifeguard certification plus CPR/AED-Pro & First Aid.
- Must be able to perform strenuous physical tasks necessary for a water rescue.
- Knows/reviews all emergency procedures & responds to emergency situations immediately in accordance with YMCA policies & procedures & completes related reports as required.
- Adequate ability to hear noises & distinguish distress signals.
- Must be able to communicate verbally, including projecting your voice across a distance in normal & loud situations.
- Must be able to stay alert & able to sit or stand for an extended period of time.
- Ability to continuously scan all areas of the pool with clear vision.
- Must be able to work with all types of individuals while carrying out the YMCA core values of honesty, caring, respect & responsibility.
- Must be dependable & flexible.
- Able to pass a background & drug screening.
- Must complete required Redwoods Risk Management online training & attend New Hire Orientation within 30 days of hire.

**Fitness Coach**

Fitness Coach positions for someone with flexibility. Shifts are morning, evenings, and Saturday. As a coach you will engage new members and follow them through their initial 4 week "Strong Start Program". You will set goals, design individualized exercise program based on each member's age and fitness level, educate the member on general fitness principles for healthy living and monitor progress. You are responsible for the member's safety, track their appointments, and document progress. Must be professional, dependable, and able to enforce and adhere to all rules and regulations of the fitness center and training policies. Current Covid Protocol requires staff to clean the fitness area throughout their shift to keep members and staff safe.

- Knowledge of basic fitness principles, anatomy, and physiology.
- Personal Trainer certification preferred but not required or fitness coach certification.
- Know how to take blood pressure, measurements and calculate target heart rate.
- Must exemplify a healthy lifestyle, have a professional appearance, be punctual and reliable.
- Have a positive, upbeat attitude.
- Must be able to work with a variety of clients and those with special medical concerns.
- Able to pass a background & drug screening.
- Must be able to complete the following training within 30 days of hire:
  - CPR/AED Pro and First Aid certification.
  - Complete Redwoods Risk Management online training courses required.
  - Attend New Hire Orientation.

**May start as Fitness Trainee until fitness coach or personal trainer certification completed**

## Kids Zone Attendant

The Kids Zone Attendant provides a safe environment for participants, ages 3 months to 10 years. Interacts and supervise the children playing while their parents enjoy Y classes and programs. Attendant must have a patient and calm demeanor while providing age appropriate educational play and reading time. Responsible for maintaining accurate daily attendance records and proper check in/out of the children; clean all toys, equipment, and playroom throughout the day. Pull out any broken toys or equipment and report to supervisor. Available shifts are Mon-Fri 8a-11:30a; 4p-7:30p and Sat. 8a-11:00a.

- Must be least 16 years of age.
- Must have the ability, desire, and basic skills to work with children of this age group.
- Be dependable and reliable.
- Have current CPR/AED-PRO and First Aid certification or obtain within 30 days of hire.
- Complete required Redwoods Risk Management online training and attend New Hire Orientation within 30 days of hire.

## Membership Sales Associate

The Membership & Sales Associates are responsible for contributing to the sales force sales goals; answering the telephone in a friendly & responsive manner; providing general information to customers & members; perform membership & program registrations accurately; conducting member tours as needed; manage the gate system to ensure authorization in the building is met (clear members & sign-in program participants); maintain & balance cash drawer during shift; open & close the branch as needed; implement new member sales orientation & engagement program; participate in marketing programs as requested by supervisor. Temperature check members before entering the building, maintain a neat & clean front lobby throughout the day. Current openings for Monday-Friday Mornings 5:30a-9:30a, or 9:30a-1:30p; Evenings 4p-8p and Saturday 8a-Noon.

- Must be 18 years of age.
- Possess good oral & written communication skills.
- Must be friendly & engaging to build professional relationship with members.
- Proficient with a computer & keyboard.
- Must be dependable, flexible, have a willingness to learn, organized, detail oriented & able to multi-task.
- Able to handle stressful situations in a positive manner.
- Demonstrates good moral character & will adhere to and promote the Y's mission & character development values.
- Must have current CPR/AED-Pro & First Aid certification or obtain within 30 days of hire.
- Must complete required Redwoods Risk Management online training & attend New Hire Orientation within 30 days of hire

## HOW TO APPLY

If you do not have prior formal work experience, other life experience can be entered under the employment data. Have you done any volunteer work? Do you help with Bible classes at your church? How about school events or projects? As for references, you will want to use someone like your teacher, minister, social group leader and at least one family member.

***All applicants must be able to pass background and drug screening.***

Submit completed Y employment application (found on the Employment page of our web site) to the appropriate contact listed below. You may email, mail, or drop off your application. No phone calls please. If mailing, send your completed application and cover letter to:

Manatee YMCA – Lakewood Ranch  
Attn: select from list below  
5100 Lakewood Ranch Blvd.  
Bradenton, FL 34211

**Aquatics**  
**Fitness and Wellness**  
**Sports and Day Camp**

Shawn Simmons  
ssimmons@manateeymca.org

**Membership**

Terry Bissell  
ltbissell@manateeymca.org

**Kids Zone and Teens Zone**

Rhiannon Blaney  
rblaney@manateeymca.org