

**MANATEE FAMILY YMCA**  
**MEMBERSHIP HOLD OR CANCELLATION FORM**



My Membership is at: \_\_\_Bradenton \_\_\_Lakewood Ranch \_\_\_Parrish \_\_\_SB (YDASH)

*Please COMPLETE (PRINT)*

Today's date is: \_\_\_\_\_

Member ID \_\_\_\_\_ Member Full Name \_\_\_\_\_

Membership Type \_\_\_\_\_ Member DOB \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Primary Contact Phone Number \_\_\_\_\_ Email: \_\_\_\_\_

**I . I WOULD LIKE TO PLACE MY MEMBERSHIP ON HOLD (COMPLETE FOLLOWING ONLY) :**

**NOTE: To place your membership on hold this form must be received by the Membership Department on or prior to the 15<sup>th</sup> day of the month to avoid the next scheduled draft date. Holds must be a minimum of 3 months and no longer than 9 months. Please complete and sign this form and return in person to your local branch.**

Please retain a copy for future reference. Hold BEGIN Date is: \_\_\_\_\_/03/\_\_\_\_\_ Hold END date is: \_\_\_\_\_/02/\_\_\_\_\_

I am returning early from my scheduled hold date. To activate your membership immediately, please pay a flat rate of \$25 if applies \_\_\_\_\_ (due to inability to draft for your membership fee in month returning). **Draft begins next draft date**

**II . I WOULD LIKE TO CANCEL MY MEMBERSHIP TO THE MANATEE FAMILY YMCA**

**NOTE: To cancel your membership/program or to transfer to another branch, this form must be received by the Membership Department on or prior to 15<sup>th</sup> day of the month avoid the next scheduled draft date. If submitted after the 15<sup>th</sup>, 1 more draft will occur (membership remains active until cancel date). Please complete and sign this form and return to your local branch.**

Last Draft Date, is \_\_\_\_\_/03/\_\_\_\_\_ (We must receive this form by the 15<sup>th</sup> day of the month to cancel next draft date; otherwise, 1 more draft will occur and membership will stay active.)

**The reason that I am cancelling or transferring my membership and/or program is:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Medical Reasons         | <input type="checkbox"/> Moving Out of Town    | <input type="checkbox"/> Not Using Programs         |
| <input type="checkbox"/> Poor Programs           | <input type="checkbox"/> Insurance Coverage    | <input type="checkbox"/> Location is not convenient |
| <input type="checkbox"/> Joined another Facility | <input type="checkbox"/> Inadequate Facilities | <input type="checkbox"/> Financial Reasons          |
| What Facility? _____                             | Please add: _____                              | Ask us about Scholarship Opportunities!             |

Other: \_\_\_\_\_  
 \_\_\_\_\_

**YMCA Member Signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Thank you for being a member of the Manatee Family YMCA!**

**Welcome Center Staff ONLY (Please Note)**

**Cancellation or Transfer** – verify above contact information is updated in CCC. No transaction is needed. (All requests received on or prior to the 15<sup>th</sup> day of the month will cancel by next draft date). Exception: YDASH – Verify active in current program, complete this form, update CCC record by adding family if needed, add YDASH Group Code #10 (hit tab) to parent and complete a Trans Type 1 (sell NEW to parent).

**Hold** – No transaction need to place on hold. Must be received on or prior to the 15<sup>th</sup> day of the month of next draft date.

**Hold Return Early** - Use trans type 21 in CCC and charge \$25 to activate membership immediately.

*This form is to be given to the Branch Membership Director.*