

## MANATEE Y JOB OPENINGS EFFECTIVE MAY 10, 2018

### SOUTH MANATEE PROGRAM BRANCH

(All Jobs are Part-Time unless otherwise noted)

#### Seasonal Day Camp Counselors Harllee Camp June 4<sup>th</sup> to July 26<sup>th</sup>

Part-Time seasonal day camp counselors are needed Monday-Thursday from 8:30 AM-12:30 PM for the new summer camp program at Harllee Middle School. Y camp programs are a fun, exciting place for kids to spend their summer days. We're looking for talented & caring counselors to lead & guide campers so they'll have a meaningful experience & make a positive impact in their lives through our day-to-day programs. Weekly activities include group games, sports, arts & crafts, Character development, reading and more. Camp participants age range from 1<sup>st</sup> graders to 8<sup>th</sup> graders with one counselor for every 15 children.

- Must be 18 years of age.
- Energetic, patient & creative.
- Must be able to lead campers in games, sing songs, lead a variety of sports, assist campers with their arts & craft projects plus focus on values & character building.
- Be responsible for the safety & supervision of your assigned group of campers.
- Must be able to work with youth & families from a variety of socioeconomic backgrounds.
- Must be able to work independently & as part of a team.
- Must be able to pass a Level II screening (fingerprint) & drug screening.
- Must complete CPR/AED-Pro & First Aid certification, required Redwoods online training & required camp training prior to the first day of camp.
- Must practice the YMCA core values of caring, honesty, respect & responsibility at all times.

Application deadline: 5/21/18

#### Before/After School Support Staff


The Y-DASH program has openings for the Before/After School Child Care program at various schools in the county plus at the Y's 59<sup>th</sup> Street Bradenton Branch. Must be responsible and outgoing, a relationship builder, a communicator and willing to interact positively with the children, parents, school personnel and Y staff. You will greet parents and children with a smile; supervise homework time, plan and initiate activities and experiences with the children in a safe environment. Shifts are 7am-9am and/or 3:30pm-6pm.

- Must be 18 years of age or older.
- Capable of lifting 40 pounds.
- Have a basic understanding of child development.
- Must be prompt and reliable.
- Must adhere to all attendance, child abuse and staff policies and procedures.
- Able to pass a level II (fingerprint) and drug screening.
- Must have or complete within 30 days of hire, CPR/AED-Pro and First Aid certification.
- Must complete Redwoods Risk Management online training and attend New Hire Orientation within 30 days of hire.

**Y-READS VOLUNTEERS:** Want to make a difference in a child's life by helping them learn to read? Are you bilingual? Contact Dr. Moira Hendricks at [mhendricks@manateeymca.org](mailto:mhendricks@manateeymca.org) or Nancy Sena at [nsena@manateeymca.org](mailto:nsena@manateeymca.org). Volunteer application is location on our web site under the Volunteer page.

## HOW TO APPLY

If you do not have prior formal work experience, other life experience can be entered under the employment data. Have you done any volunteer work? Do you help at your church? How about school events or projects?

Qualified applicants will be contact via email and you will be emailed with a link to  to invite your references to complete a survey relating to your qualifications to work for the Y.

**All applicants must be able to pass background and drug screening. Day camp & Before/After School program positions must pass Level II, Fingerprint screening.**

Submit completed Y employment application.

(Found on the Employment page of our web site)

Make sure you specify on the application the position you are applying for.

Make sure you have included a legible Email address as this is how we will contact you.

Mail your completed application to:

Human Resources

1023 Manatee Ave W, 6<sup>th</sup> Floor

Bradenton, FL 34205

Or Email to:

[tbissell@manateeymca.org](mailto:tbissell@manateeymca.org)

[csteinhauer@manateeymca.org](mailto:csteinhauer@manateeymca.org)

No phone calls please.