

MANATEE Y JOB OPENINGS EFFECTIVE NOVEMBER 17, 2017

SOUTH MANATEE PROGRAM BRANCH

(All Jobs are Part-Time unless otherwise noted)

Before/After School Support Staff

The Y-DASH program has openings for the Before/After School Child Care program at various schools in the county plus at the Y's 59th Street Bradenton Branch for the 2017-2018 school year. Must be responsible and outgoing, a relationship builder, a communicator and willing to interact positively with the children, parents, school personnel and Y staff. You will greet parents and children with a smile; supervise homework time, plan and initiate activities and experiences with the children in a safe environment. Shifts are 7am-9am and/or 3:30pm-6pm.

- Must be 18 years of age or older.
- Capable of lifting 40 pounds.
- Have a basic understanding of child development.
- Must be prompt and reliable.
- Must adhere to all attendance, child abuse and staff policies and procedures.
- Able to pass a level II (fingerprint) and drug screening.
- Must have or complete within 30 days of hire, CPR/AED-Pro and First Aid certification.
- Must complete Redwoods Risk Management online training and attend New Hire Orientation within 30 days of hire.

Middle School Teachers

The Y-DASH program has openings for the 2017-2018 school year for Certified Teachers in their before/after school program at various middle schools in Manatee County. Hours are 7am until school starts and after school from 3:30-6pm.

Teachers are responsible for academic tutoring, supervision of group and planning activities, ensuring all safety procedures are followed according to YMCA policies and procedures. Must practice good student, parent and school communications; build a sense of community within your site; serve as a relationship builder for students; plan and initiate activities and experiences that focus on all areas of development with consideration given to each child's individual needs; work together with the Site Director to coordinate lesson planning; ensure the program environment reflects the programs' goals, philosophy and mission; teach children self help skills and provide opportunities for social, emotional and intellectual independence; use positive verbal and non-verbal communication with children to build trusting and stable relationships; perform any other duties as assigned by the Site Director.

- Possess teaching certification as appointed by Florida State Guidelines.
- Able and willing to work with all children regardless of age, sex, race, religion, family background or ability.
- Have a basic understanding of child development and be able to plan and carry out developmentally appropriate activities.
- Must understand the difference between discipline and punishment.
- Must be patient and able to make sound judgments while interacting with the children.
- Must be physically capable of observing and listening for children at all times in order to quickly reach a child and/or situation to prevent harm.
- Physically able to lift 40 pounds; sit or stand for extended periods, including walking, bending, stooping, lifting, and cleaning.
- Must have a positive, upbeat attitude.
- Have a professional appearance, be reliable, prompt and maintain excellent attendance.
- Must adhere to all attendance, child abuse and staff policies and procedures.
- Attend required staff meetings
- Able to pass a level II (fingerprint) and drug screening.
- Must have or complete within 30 days of hire, CPR/AED-Pro and First Aid certification.
- Must complete Redwoods Risk Management online training and attend New Hire Orientation within 30 days of hire.

Y-READS VOLUNTEERS: Want to make a difference in a child's life by helping them learn to read? Are you bilingual? Contact Dr. Moira Hendricks at mhendricks@manateeymca.org or Nancy Sena at nsena@manateeymca.org. Volunteer application is location on our web site under the Volunteer page.

HOW TO APPLY

If you do not have prior formal work experience, other life experience can be entered under the employment data. Have you done any volunteer work? How about church or school events or projects? As for references, you'll want to use someone like your teacher, minister, social group leader and at least one family member.

Submit completely Y employment application (found on the Employment page of our web site or at any branch location) to the appropriate contact listed below. You may email, mail or drop off your application. No phone calls please.

For Y-DASH

Rhiannon Blaney
rblaney@manateeymca.org
1023 Manatee Ave W, 6th Floor
Bradenton, FL 34205

For Y-READS:

Dr. Moira Hendricks
mhendricks@manateeymca.org
3805 59th Street West
Bradenton, FL 34205

For Gang/Youth Outreach:

Pastor Jerry Parrish
jparrish@manateeymca.org
1023 Manatee Ave W, 6th Floor
Bradenton, FL 34205