

MANATEE Y JOB OPENINGS EFFECTIVE OCTOBER 2, 2017

LAKEWOOD RANCH BRANCH

(All Jobs are Part-Time unless otherwise noted)

Custodian/Maintenance

One openings for a female custodian is available to perform the routine housekeeping task (vacuum, mop, dusting, clean & sanitize bathrooms & locker rooms, windows & mirrors, disinfect door knobs, railings & tables, empty trash) to maintain the facility and grounds to Y standards. Perform minor repairs & maintenance as needed and keep property manager informed of unusual conditions or major items that need attention. Make sure all incidentals are properly stocked (TP, paper towels, soap, etc.). Ensure VCT floors are properly maintained and able to strip, wax and run floor buffer. Assist property manager as needed. Must always follow all safety and risk management policies and procedures and must be respectful and courteous to members and staff in the facility at all times. Flexible hours working 8-10 hours per week, 3-4 days per week with some weekends due to events.

- o Must be at least 18 years of age.
- o Completed technical high school.
- o Have a minimum of one year maintenance experience.
- o Able to lift up to 50 lbs; climb ladders/scaffolding; stand for long periods of time; bend, squat and be of good physical health required to perform the job tasks.
- o Must maintain a neat and clean appearance.
- o Able to read and write clearly.
- o Must be dependable, punctual and properly dressed for the position.
- o Must have current CPR/AED-Pro and First Aid certification or obtain within 30 days of hire.
- o Must complete Redwoods Risk Management online training and attend New Hire Orientation within 30 days of hire.

Personal Trainer Manager Full Time

The position will oversee the Personal Training side of the Athletic and Performance Foundation Department. Position includes but is not limited to: 1 on 1 training; small group training; performance metrics evaluations; scheduling; staffing and staff education. Hours will vary from early mornings to late evenings with some weekends.

Responsible for designing and implementing safe and effective fitness programs to help clients achieve and exceed their goals. Provide guidance, encouragement and motivation to a variety of clients, from athletes to special populations. Communicates directly with the client regarding scheduling, following-up as needed, and tracks payments and sessions with client. Must provide each client with your undivided attention, enforcing all rules and regulations of the fitness center to ensure the safety of your client and provides guidance and motivation. Will ensure all personal training staff follow the Y standards of customer service, branch and employee policies and procedures at all times.

- o Minimum of 5 years in the fitness industry with managerial experience.
- o Must have current personal training certification from a nationally recognized organization such as ACSM, AFAA, ACE, NSCA or NASM.
- o Master's Degree in Exercise Science or related field, PT certification with 4 years of experience in a fitness industry as a manager is preferred but not required.
- o Must attend continuing education programs as required to keep your certification current.
- o Must exemplify a healthy lifestyle, have a professional appearance, be punctual and reliable.
- o Must have a positive, upbeat attitude.
- o Must be able to work with a variety of clients: Athletes, seniors, teens and those with special medical concerns such as prenatal, post-cardiac, obesity, etc.
- o Hourly rate and Training rate will be commensurate with experience.
- o Must be able to pass background and drug screening.
- o Must have current CPR/AED-Pro and First Aid certification or obtain within 30 days of hire.
- o Must complete required Redwoods online training and attend New Hire Orientation within 30 days of hire.

Membership Sales Associate

The Membership & Sales Associates are responsible for contributing to the sales force sales goals; answering the telephone in a friendly & responsive manner; providing general information to customers & members; perform membership & program registrations accurately; conducting member tours as needed; manage the gate system to ensure authorization in the building is met (clear members & sign-in program participants); maintain & balance cash drawer during shift; open & close the branch as needed; implement new member sales orientation & engagement program; participate in marketing programs as requested by supervisor and maintain a neat & clean front lobby & desk area. Requires a minimum of 12 hours per week with a variety of shifts available (afternoon, evenings and weekends).

- Must be 18 years of age.
- Possess good oral & written communication skills.
- Must be friendly & engaging to build professional relationship with members.
- Proficient with a computer & keyboard.
- Must be dependable, flexible, have a willingness to learn, organized, detail oriented & able to multi-task.
- Able to handle stressful situations in a positive manner.
- Demonstrates good moral character & will adhere to and promote the Y's mission & character development values.
- Must have current CPR/AED-Pro & First Aid certification or obtain within 30 days of hire.
- Must complete required Redwoods training & New Hire Orientation within 30 days of hire.

Lifeguards

Lifeguards are to ensure the safety and welfare of all participants and employees in and around the aquatics environment at all times. Primary responsibility is to maintain order throughout the swimming pool and deck areas to prevent possible safety hazards and taking final authority in all situations. Must effectively and clearly communicate and enforce pool rules and policies to prevent accidents. Pool maintenance and cleaning is to be performed when not actively involved in surveillance and all daily aquatic activity and chemical testing logs must be completed.

- Must be at least 16 years of age.
- Current certification in ASHI or American Red Cross CPR/AED-Pro, First Aid and Oxygen Administration.
- Current YMCA, American Red Cross or Ellis Lifeguard training and certification.
- Crossover to YMCA Lifeguard certification within 1 year of hire.
- Must have an interest in working with all types of people.
- Able to move to various locations, including in and around an elevated chair.
- Communicate verbally, including projecting the voice across distances.
- Be able to hear noises and distress signals.
- Observe all areas of the water area.
- Perform all needed rescues and survival skills.
- Be dependable and reliable.
- Able to pass a background & drug screening.
- Must complete required Redwoods Risk Management online training and attend New Hire Orientation within 30 days of hire.

HOW TO APPLY

If you do not have prior formal work experience, other life experience can be entered under the employment data. Have you done any volunteer work? Do you help with Bible classes at your church? How about school events or projects? As for references, you'll want to use someone like your teacher, minister, social group leader and at least one family member.

All applicants must be able to pass background and drug screening.

Submit completed Y employment application (found on the Employment page of our web site) to the appropriate contact listed below. You may email, mail or drop off your application. No phone calls please.

Aquatics:

Courtney Hancock
chancock@manateeymca.org
5100 Lakewood Ranch Blvd.
Bradenton, FL 34211

Youth Sports & Day Camp:

Colby Hall
chall@manateeymca.org
5100 Lakewood Ranch Blvd.
Bradenton, FL 34211

Fitness and Wellness:

Graham Anderson
gandersonmanateeymca.org
5100 Lakewood Ranch Blvd.
Bradenton, FL 34211

Fitness General Exercise Instructors:

Carol Knutson
cknutson@manateeymca.org
5100 Lakewood Ranch Blvd.
Bradenton, FL 34211

Membership:

Terry Bissell
tbissell@manateeymca.org
5100 Lakewood Ranch Blvd.
Bradenton, FL 34211

Kids Zone; Teens Zone; Family Programs

Christine Kramer
ckramer@manateeymca.org
5100 Lakewood Ranch Blvd.
Bradenton, FL 34211

Property Maintenance:

Jeremiah Lavigne
jlavigne@manateeymca.org
5100 Lakewood Ranch Blvd.
Bradenton, FL 34211